



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services

**Student Services Council
July 17, 2008
9:00 – 10:30 a.m.
Room Z-602
Minutes**

APPROVED

PRESENT:

Marcia Biller	Continuing Education (for Brian Ellison)
Rick Cassar	Academic Senate, Miramar College
Peter Fong	Miramamar College
Andrea Henne	Instructional Services (Rep)
Shelly Hess	Instructional Services (Guest)
Edwin Hiel	Academic Senate, City College
Barbara Kavalier	Mesa College
Guillermo Marrujo	Academic Senate, Mesa College
Lynn Neault	Student Services
Peter White	City/Miramamar College

The Council welcomed Peter Fong, the new Vice President of Student Services at Miramar College.

1.0 Approval of Minutes

- June 20, 2008
- Approved

2.0 Military Spouse Program

- The Council discussed a recent email from Sonia Lira to the military and others stating that there was still confusion at SDCCD with regards to the program and "billing." Discussion followed.
- Peter White agreed to take the lead on developing a detailed check list for the student participants.

3.0 Proactive Awarding of Degrees Pilot Project Plan (Revisited)

- The Council reviewed the detailed plan for proactively awarding degrees including the feedback from the counselors and evaluators.
 - Marcia Biller reminded the Council that Continuing Education has a strong math basic skills program available for returning students who may need a brush up in math.
 - The Council also discussed an overall decline in the number of degrees and certificates in the last 7 years.
 - The Council agreed to proceed with the plan. In addition, the Council agreed to do the mailing for the second phase (students who have completed 48 units and no longer attending) inviting them back in late fall.
 - Lynn reported that the Chancellor has asked that each college determine a target improvement rate. It was agreed that the colleges would target a 5% growth in the number of degrees and certificates awarded next year.

4.0 Collaborative Effort to Provide Health Services Resources for Online Students

- Barbara Kavalier discussed the need to provide health services resources for online students. She suggested online “chat” hours once per week, as well as links to other resources. Edwin Hiel suggested using their e-counseling as a model. Discussion followed.
- It was agreed that the Health Services Directors should be convened to discuss the issue and put a plan together. It was agreed that Health Services at Mesa would pull the group together.
- The Council also discussed the status of working together to gather information on student mental health needs and services provided.
- Peter Fong volunteered to take the lead since he has previous experience with mental health issues at Fullerton College.

5.0 Athletic Department Survey

- Barbara Kavalier discussed recent changes in Title IX and Athletic Administration that now requires that colleges that are out of compliance conduct a survey. She inquired if the other colleges would be interested. Peter White agreed on behalf of City. Peter Fong stated he would go back and discuss the need with his Athletic Director and Vice President of Instruction and report back.

6.0 New Matriculation Screen Training

- Lynn reported that the new term base matriculation screen is ready and she would like to schedule training for the counselors. It was agreed that the counseling leadership would confer and agree on some dates. Rick Cassar agreed to coordinate.

7.0 SSC Agenda

- The Council discussed the agenda for the August 29th retreat. The retreat will be held at Point Loma Nazarene University from 9:00 a.m. to 1:00 pm. The following items will be on the agenda
 - Planning for the Prescriptive First Year (Fall 2009)
 - Student Learning Outcomes for Student Services (including Assessment)
 - Title 5 Changes for Withdrawal and Repeats
- Barbara Kavalier also suggested that there be some discussion of long term goals and future direction for Student Services. It was agreed that Lynn would convene the Vice Presidents to begin this discussion.

8.0 Joint SSC/IC meeting – Agenda Development (Deferred)

9.0 Academic Senate Reports (Deferred)

10.0 Curriculum Instructional Council Report (Deferred)